

## **FORKLIFT DRIVER**

### **The Company**

Here at Encore Glass, we are dedicated to providing the best service and highest quality products in the industry. Forty years ago, we began sterilizing and recycling bottles for Northern California wineries (letting the bottles perform an 'encore'). As we learned more about the needs of the vintners we serve, we expanded to import and distribute glass and expanded to offer services like custom printed boxes, decorated bottles, and custom molds. Millions of cases later, we are still led by the same family and the same values for our customers and our employees.

We are seeking **Forklift Drivers** with exceptional problem solving skills with a passion for quality work.

### **RESPONSIBILITIES:**

- Loads & unloads trailers and containers
- Performs put-away movements from dock to storage locations
- Performs customer order picking functions
- Inspects and counts pallets for accurate inventory control
- Inspects for damage prior to shipping
- Verifies quantity and correctness of order
- Re-works stacks with damaged cases
- Maintains accurate inventory through directed movement and accurate paperwork completion
- Inspects Forklift at the start of each shift
- Reports any issues to supervisor
- Keeps warehouse clean
- Perform other duties and special projects as needed and assigned

### **CULTURAL REQUIREMENTS:**

- Resourceful, figure it out and get-it-done mentality with a track record of accuracy and exceptional quality work.
- Passionate about our company and driven to do what it takes to ensure our customer's orders are picked, packed and shipped with quality.
- Self-motivated and able to work independently and be a team player.
- Committed, reliable and hard-working with a track record of stellar attendance and punctuality.

### **Why Encore?**

- We care about our employees – you are our biggest asset – we celebrate your milestones and success! From our service hero award, to Employee of the Month, and fun winter and summer activities!
- We are committed to employee development and growth – when you succeed we succeed!
- We offer a competitive base salary and benefits package with a generous 401k matching program.
- We have been around for over 40 years and continue to have exciting opportunities on the horizon.

### **MINIMUM REQUIREMENTS:**

- 2-3 plus years of recent experience as a forklift driver. Experience with slip-sheet, single/ double, and/ or clamp attachments a plus.
- Experience as a forklift driver handling glass ideal
- Forklift certificated

- High School Diploma or GED required
- Good mathematical computation skills (able to add and subtract well)
- Exceptional attention to detail with a high degree of follow through
- Highly-organized with the ability to multi-task
- Ability to work on Saturdays and over-time

Encore Glass is an equal opportunity employer. For more information, please visit our website at [www.encoreglass.com](http://www.encoreglass.com)

If you are interested in joining the Encore family, please reply to this ad and include your cover letter, resume and salary requirements.