

## Cost Accountant

We are looking for an independent, self-starter with an eagerness to learn to join our Accounting & Finance team at our corporate headquarters in Fairfield, CA.

We are a “roll-up your sleeves and get the job done” kind of company, where no job is too big or too small. We are tight knit team, always willing to help each other to be successful.

Here at Encore, we empower you to make decisions and seek out the information necessary to be successful in your role. Forty-five plus years in business and still strong, we offer stability and growth opportunities within the organization and a regional presence. If you are passionate about details and finding solution-orientated results this is the position for you!

Bottles when and where you need them anywhere in the world - we are your source for anything packaging!

### **What you will be doing/The Role:**

The Cost Accountant will provide essential financial analysis in the areas of operations, inventory and costing functions. You will assist in financial reporting functions, including the month end close cycle, inventory processing, and account reconciliations. The Cost Accountant will support management decision-making by collecting, analyzing, investigating, and reporting financial data.

### **Main Responsibilities:**

- Conduct certain assigned duties as related to the month end close process.
- Prepare monthly statements by collecting data; analyzing and investigating variances; summarizing data, information, and trends.
- Respond to financial inquiries by gathering, analyzing, summarizing, and interpreting data.
- Analyze actual costs and prepares periodic reports comparing standard costs to actual production costs
- Review standard and actual costs for inaccuracies.
- Validate the cost of goods sold as part of the month-end close.
- Provide financial advice by studying operational issues; applying financial principles and practices; developing recommendations.
- Provide management with reports specifying and comparing factors affecting prices and profitability of products.
- Participation in the budgeting and forecasting processes.
- Conduct physical inventory counts and cycle counts. Investigates cycle count variances and resolve issues.
- Report on periodic variances and their causes, all with an acute focus on spending variances.

### **Why Encore?**

- We care about our employees – you are our biggest asset – we celebrate your milestones and success! From our service hero award, to Employee of the Month, to Above & Beyond and fun team outings from time to time.
- We are committed to employee development and growth – when you succeed we succeed!
- We offer a competitive base salary and benefits package with a generous 401k matching program.
- We have been around for over 40 years and continue to have exciting opportunities on the horizon.

### **MINIMUM REQUIREMENTS**

- BS Degree in Accounting
- 2-5 Years in accounting role
- Intermediate to advanced MS Excel Skills
- Possess Strong Financial Analytical Skills
- Deadline-Oriented
- Managing Profitability
- Strong knowledge of Accounting & Audit Process
- Reporting and Research Skills
- Business Knowledge
- Must have a strong understanding of Inventory Costing Systems
- Excellent analytical skills
- Sound understanding of accounting principles
- A sense of humor!

Encore Glass is an equal opportunity employer. For more information, please visit our website at [www.encoreglass.com](http://www.encoreglass.com).

If you are interested in joining the Encore family, please reply to this ad and include your cover letter, resume and salary requirements.